



Summit Classical School

Veritas • Sapientia • Fortitudo

600 East Florida Street • Clinton, South Carolina, 29325 • 864-547-2018

Board of Trustees Meeting Agenda January 24, 2024 at 6:00 PM

1. Call to Order- Jessica Mills
2. Invocation- Matt Ashmore
3. Roll Call
 - a. Board Members Present: Jessica Mills, Matt Ashmore, Adrienne Jones and LaHalla Garrett
 - b. Sean Lane, John Reagle, Cadie Hall, Mike Sinclair
4. Approval of Agenda (Action)
 - a. 1st Jessica Mills; 2nd Matt Ashmore; approved unanimously
5. Approval of Minutes (Action)
 - a. December 2023
 - b. 1st Jessica Mills; 2nd Matt Ashmore; approved unanimously
6. Executive Session for receipt of legal advice and discussion of negotiations incident to proposed contractual arrangements regarding teacher staffing personnel issues and hiring, special education corrective actions, charter-related contracts compliance, remedies, and amendments (FOIA, section 70(a)(2))
 - a. Motion to enter executive session: 1st Jessica Mills; 2nd Matt Ashmore; approved unanimously
 - b. Motion to exit executive session: 1st Jessica Mills; 2nd LaHalla Garrett; approved unanimously
7. Action items on executive session
 - a. Jessica made a motion to have the Board approve the employment of Cadie Hall for the position as Certified Special Education Teacher on the terms and conditions discussed in executive session, and to also authorize the Board Chair to manage School Personnel, in consultation with the Principal, including staff assignments, employment, and termination.
 - 2nd LaHalla Garrett; approved unanimously.
 - b. Adrienne made a motion to the Board to request the School's sponsor to serve on and interim basis as its fiscal agent and authorize the Chair to communicate with the sponsor to this end and consistent with the discussions in executive session. Furthermore, that the Board authorize the Treasurer to open, manage, and be signatory for School Depository Account with Wells Fargo bank.
 - 2nd Jessica; approved unanimously.

- c. Jessica made a motion to the Board to authorize its attorney to communicate with Reason & Republic regarding contractual issues between the School and Reason & Republic consistent with the discussions in executive session.
 - 2nd Matt Ashmore; approved unanimously.
- d. Jessica made a motion to the Board to authorize the Chair and Treasurer jointly to enter into commercially reasonable contracts consistent with the School's approved budget, and to not exceed a one year term, on behalf of the School for curriculum and student services, facility maintenance and services, technology and related services, School equipment and related services, financial services, and other necessary School supplies and services.
 - 2nd LaHalla; approved unanimously.

8. Principals update

- a. Staffing- Hired a 3rd & 4th grade teacher who started the beginning of January. Principal started doing 1:1 with staff to see who is planning to return next school year and who is not. Principal will begin to post every position to have a pool of candidates.
- b. Enrollment-Enrollment has been frozen due to not being in compliance due to SPED. Hoping the freeze will be lifted soon with the new hire of SPED Teacher. Currently have 74 students enrolled. Working on a Welcome Back Package to send to families who left Summit to try to get them back by offering incentives such as free Pizza/Hot Dogs for a period of time. Supposed to add 8th grade next year, but will need to hire a Guidance Counselor if so. Will discuss at next meeting.

9. Board Reports and Updates

- a. Treasurer Report: Adrienne Jones.
 - Adrienne advised that due to legalities with Reason & Republic that two accounts were opened with Wells Fargo. The first account is for the school to handle lunches for children. The second account is for payroll and operating expenses. It was discussed that the prior account that was with Wells Fargo was closed by the bank due to the address of a prior Reason & Republic employee that did not match the school.
 - Adrienne is waiting on the check that the bank issued for funds left in that account.
 - Adrienne also discussed that Reason & Republic provided a vendor list. Adrienne has been in contact with all vendors and there are numerous outstanding invoices that include curriculum, utilities, insurance, and janitorial services. Adrienne was able to go in and do stop pay on bill payments that were set up for Reason & Republic and set up a transfer for the funds in the account to be sent to the new operating account for the school.
 - Adrienne will email Treasurer report to all board members.

10. Reason and Republic Update-no update

11. Miscellaneous from the Board

- a. Looking into Board Insurance
- b. Establish Mission and Vision
- c. Lindsay resigned from Board; need to appoint a new Board Member
- d. Valentine's Day Dance/Celebration Fundraiser

12. Adjourn

- a. 1st Jessica; 2nd Matt; approved unanimously