



February 19, 2024 Board of Trustees Meeting Minutes

- 1) Call to Order-Jessica Mills
- 2) Invocation-Matt Ashmore
- 3) Roll Call-
 - a. Board Members- Jessica Mills, Matt Ashmore, Adrienne Jones, Savannah Thibodeau, and LaHalla Garrett
 - b. Bill Roach, Sean Lane, and John Reagle
- 4) Approval of Agenda (Action)
 - a. 1st Jessica Mills; 2nd- Matt Ashmore; Approved Unanimously
- 5) Approval of Minutes January 2024
 - a. 1st Jessica Mills; 2nd Matt Ashmore; Approved Unanimously
- 6) Executive Session for receipt of legal advice and discussion of negotiations incident to proposed contractual arrangements regarding administration staffing personnel issues and hiring, charter-related contracts compliance, remedies, and amendments, including charter amendment and facility lease (FOIA, section 70(a)(2))
 - a. Motion to Enter Executive Session: 1st Jessica Mills; 2nd Matt Ashmore; Approved Unanimously
 - b. Motion to Exit Executive Session: 1st Jessica Mills; 2nd Matt Ashmore; Approved Unanimously
- 7) Action items on executive session- none
- 8) Principals update
 - a. Upcoming events
 - i. Sharon Lone with Clemson will be coming to speak with the students tomorrow to discuss health and nutrition.
 - ii. April 29- The school will be taking a History Tour downtown Clinton.
 - iii. Started After School for 3rd-5th for students who had lower test scores to help them improve their scores.
 - iv. Awards ceremony and K5 Graduation will be May 31st.
 - b. Enrollment
 - i. Returning students- will be sending out a Newsletter to recruit students and offer incentives to current, new and returning students.
 - ii. Open enrollment- Open Enrollment continues for 23-24 School Year and working on an Google Form Application to accept students for 24-25 School Year.
 - c. Community relations

- i. News ad- Sending out Newsletter to gain interest of new students, current students, and students that left Summit
 - ii. Returning students campaign will offer incentives
 - d. School Calendar for 2024-2025- Will come up with a draft for 24-25 School Year Calendar and Board will review at next meeting.
 - e. Staffing Updates- Previous SPED teacher resigned and Nurse Adair put in her 2 weeks notice.
- 9) Board Reports and Updates
 - a. Treasurer Report
 - i. Updated reports with vendors and how to move forward for contractors- Vendors paid to date. Will obtain quotes and contracts for lawn care maintenance and cleaning services.
 - ii. ESSER Funding- The final installment of Covid relief funding will expire for schools on June 30, 2024. Summit currently has \$77,318.07 remaining, and the recommendation is to put these funds toward a portion of the salaries and benefits that have been paid for five teachers and paraprofessional.
 - iii. Spring Fundraiser- Working on a Spring Fundraiser for the school. Considering either World Finest Chocolate, Nothing Bundt Cake, or Coupon Book. Jessica will call to get information on each.
 - iv. Spring Portraits and Yearbook- Mrs. Ashmore is working on this year's Yearbook. Strawbridge sent notice asking will we be renewing our contract with them again.
 - v. Sams Club Membership- Jessica made a motion to get a Sams Membership card for the school; Matt 2nd; approved unanimously. Adrienne will get card and use it to buy items for the kids.
- 10) Miscellaneous from the Board
 - a. Student and teacher handbooks updates- Jessica will send out handbooks to board members to work on updates and bring update suggestions to next meeting.
 - b. Grade Levels for 2024-2025
 - i. Motion to NOT add 8th grade for 2024-2025- Jessica, 2nd- Matt; approved unanimously
 - 1. Summit will not add on 8th grade next school year. Sean Lane will send out a notice to the current 7th graders' parents to inform them.
- 11) Motion to adjourn-1st LaHalla Garrett; 2nd Matt Ashmore; approved unanimously.

Next Board Meeting March 18, 2024 at 6:00pm