



Board Meeting Minutes

November 20, 2023

1. Call to Order
2. Invocation
 - a. Savannah
3. Roll Call
 - a. Board members: Savannah Thibodeau, Laholla Coleman, Adrienne Jones, Jessica Mills, Lindsey Cannon (Zoom), Matt Ashemore (Zoom)
 - b. Jamie Brumer, James Galyean, Craig Wooten, Mike Sinclair, John Li
4. Motion to amend agenda by moving audit presentation to the beginning due to Monique sickness
 - a. 1st- Savannah, 2nd- Laholla; approved unanimously
5. Approval of amended agenda
 - a. 1st- Adrienne, 2nd- Laholla; approved unanimously
6. Audit presentation- Monique Bustamente
 - a. Summit still in deficit but climbing out of deficit
 - b. R&R has a plan to fix the deficit by not overspending
 - c. Auditor to send email to board chair after board votes on audit approval; board chair to sign on behalf of board
7. Approval of Minutes for October 23, 2023 board meeting minutes
 - a. 1st- Savannah, 2nd- Adrienne; approved unanimously
8. Public Comment - None
9. Principal updates
 - a. School Testing Coordinator – Jodi Sheppard
 - b. Saturday Summit Scholars
 - c. College tours
 - d. Staffing update
 - Miss Hall (SPED) no longer employed at Summit
 - New SPED teacher to start 11/27/23

10. Erskine Charter Institute

- a. Financial Information Presentation

11. Audit approval

- a. Motion to approve- Savannah, 2nd- Laholla; approved unanimously

12. Reason and Republic

- a. R&R declined to go into executive session as originally planned; open session continued with Reason and Republic providing information
- b. Per R&R, school staff are employees of the school.
- c. Per R&R, Summit owns bank accounts at People's Bank in Anderson and Wells Fargo.
- d. Wells Fargo account to be used for "local funds" such as school fundraisers and lunches. Per R&R, the previous principal had her name on the account at Wells Fargo in order to handle local funds. The account needs a board member's name on it so school can continue to use funds. Once treasurer is elected, treasurer will put their name on account.
- e. R&R explained reason behind delayed financial audit.
- f. R&R recently hired a new vendor to manage payroll. Vendor erroneously sent email to school staff stating they would be paid bi-weekly. A follow up email was sent to state that staff will continue to be paid monthly.
- g. All Summit teachers are certified; only 75% certification required.
- h. R&R informed board that they will not work with Erskine Charter Institute in the future. R&R attorneys are working on a settlement and will present Summit School Board with options once a settlement is reached.

13. Executive Session

- a. Motion to enter executive session to discuss contracts- Laholla, 2nd- Savannah; approved unanimously
- b. Motion to exit executive session- Matt, 2nd- Savannah; approved unanimously

14. Action on items discussed in executive session (if needed) – none

15. Board Officer election

- a. Motion to elect Matt vice chair- Jess, 2nd- Savannah; approved unanimously
- b. Motion to elect Laholla secretary- Savannah, 2nd- Jess; approved unanimously
- c. Motion to elect Adrienne treasurer- Jess, 2nd- Savannah; approved unanimously

16. Miscellaneous from the Board

17. Adjourn

- a. Motion to adjourn- Savannah, 2nd- Laholla; approved unanimously