



**Board of Trustees Meeting
January 22, 2019
Minutes**

1. Call to Order 6:00
2. Roll Call: Those present: Barrett Justice, Jay Lackey, Brian Larimer, Jeremy Sparks, Dianne Belsom; also, Caitlin Broadwater, Project Manager and Terrie Hall, Curriculum Assistant
3. Public Comment (limit: 2 Minutes per person; 6 minutes total)
4. Adopt Today's Agenda: Dianne made a motion to adopt, seconded by Jeremy, approved 5-0
5. Approve Minutes of Previous Meeting: Motion made by Barrett, seconded by Jeremy; approved 5-0.
6. Unfinished Business:
Contractual matters: Terrie Hall is currently serving as Curriculum Assistant, and she will become our principal on 8/15/19.
Budget Amendment
7. Reports:
 - Frederica from the State Dept. is coming Friday 1/25/19 for an audit/inspection.
 - Update: Project manager and Principal
 - P&I Update: Our budget ended on Dec. 31st, so any money that was not spent will roll over to Year 3 of the budget. We have a new budget for this year, but we have not yet been notified of what that is. We are basically in limbo until we get this information, which has affected our marketing budget.
 - Facilities: Modularity are being ordered from Vanguard this month. We will have an 8-class modular which includes one classroom divided into offices.
 - Enrollment: Currently have 40 kids enrolled plus other interest/applications pending.
 - Recruitment: We will have 1500 door hangers available, if anyone wants to go door-to-door. Everyone is encouraged to share all FB posts from our page. We also have a marketing group who is helping with social media, plus evaluating our website to see what needs tweaked. Another marketing idea is to set up a table in front of grocery stores from time to time staffed with board members.
 - Chairman: SLED background checks: forms handed out to Board members. Vote giving permission to hire staff: currently looking to hire teachers, including a special ed teacher and IT positions. Barrett made a motion to approve hiring, which was seconded by Dianne. Approved 5-0.
 - Vote on year 1 budget: still waiting on the official number for the allocation. Motion to approve made by Dianne, seconded by Barrett; approved 5-0.



- Concerns/Announcements: none

8. Adjournment 6:27 pm.

Minutes submitted by Dianne Belsom, Secretary